

Mr. Makorow (Room 134)

Study Skills Syllabus

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Chino Hills High School, 2024/2025

Be Safe / Be Respectful / Be Responsible

***Student Expectations:** Students are to come to class prepared with necessary materials. Students are expected to refrain from unnecessary disruptions. Students are to treat everyone who enters our classroom with the utmost respect and dignity.

***Consequences:** Students who disrupt the learning process may be subject to discipline on an individual basis at their teacher's discretion. Typical consequences may include, but are not limited to:

*Verbal warning *Parent contact *Parent conference *Referral/Suspension from class

***Google Classroom:** The main digital platform we will be using is Google Classroom. Students are to check Google Classroom to remain current on any/all necessary course assignments and materials. Students will submit assignments on Google Classroom throughout the year so the use of this platform will be vital to student success.

***Academic Integrity:** Plagiarism or cheating of any form is strictly prohibited. Any student(s) caught plagiarizing any text from any source will be seriously penalized and face disciplinary action. This classroom will not tolerate cheating of any kind!

***Student Goals:**

1. Maintain a 2.0 cumulative GPA (Grade Point Average) with C grade or better in ALL classes.
2. Maintain satisfactory citizenship in all classes.
3. Work towards meeting the entrance requirements for CHHS academic pathways, such as AVID, HSA, BAHT, etc.

***Student Responsibilities:**

1. I will come to class each day prepared to learn/work.
2. I will maintain at least a 2.0 GPA and satisfactory citizenship and attendance in all classes or will be placed on a probationary contract.
3. I will be an active learner and be prepared for all classes with all assigned work completed.
4. I will come to my Study Skills class with my agenda filled out.
5. I will contact my teachers or counselors if I have any questions or need clarification on any assignments.

***Parent/Guardian(s) Responsibilities:** I will support my child by...

1. Partnering with my child's teachers and counselor through regular communication and attendance at classroom-supported events/meetings (i.e. Back-to-School Night, Parent Partnership Meetings, Conferences).
2. Monitoring my child's academic success on the CVUSD Aeries Parent Portal and/or any other grading websites/platforms used by teachers.
3. Checking my child's agenda planner nightly for completed assignments and signing when necessary.

***Study Skills Responsibilities:**

1. Provide students with support and guidance through school counselors.
2. Provide organizational skills and agenda management.
3. Provide individual and small group homework opportunities during Study Skills.
4. Provide academic counseling, at least quarterly, on an individual basis.
5. Provide Parent/Teacher/Student conference opportunities.

At the instructor's discretion, this syllabus is subject to change, without notice, at any time throughout the school year.

***Classroom Policies/Procedures**

-Eating and Drinking in Classroom: Eating is not allowed in our classroom. This is to avoid distractions and provide adequate space for learning. All drinks are prohibited in the classroom except water.

-Restroom Breaks: My recommendation is that students use restrooms during passing periods. School policy states that students cannot be dismissed to the restroom the first 10 minutes or the last 10 minutes of class. If a student needs to use the restroom during class time, restroom breaks should be in a timely manner. When using the hall pass, students should be gone no longer than 5 minutes. There is a water fountain across the quad from our classroom and the nearest restrooms are the ones at Center Ice. Those are the ones that should be used.

-Cell Phone/Electronics Policy: Due to the daily issue of students trying to sneak their cell phones out during class, we have adopted the policy of having all students place their cell phones into a wooden bin at the front of the classroom at the start of each period. This wooden bin is numbered according to their seat in the classroom numbered from 1 to 36. Students are not to be on their cell phones during class time and instead should be focused on the daily lesson and their work. Chromebooks have been provided to each student by the school and they are required to bring that Chromebook and their charger every single day. Additionally, students should be charging their Chromebooks every night to ensure that they arrive at school with a fully charged Chromebook to use in (potentially) all of their classes. Repeated violations of this policy will be handled on a case-by-case basis.

-Tardiness: If you fail to be in your assigned seat when the bell rings, you will be marked late.


-End of Period: No matter how much time remains in class, students must have their materials out and remain in their seats until told that they may put their things away. Students are to remain in their assigned seats until they are dismissed. Remember, the bell doesn't dismiss class. Your teacher is in charge of when you pack up and when you may leave. Packing up early or trying to leave undischarged could result in students staying after class.

-Absent Work: Upon returning from an absence, it is **your responsibility** to find out about make-up work. All work is posted to Google Classroom daily. You have the number of days you were absent to make up any work (unless specified otherwise). All completed work must be turned in promptly by the correct due date in order to receive credit. Always communicate ASAP if you have problems with or questions about absent assignments.

-Plagiarism: Plagiarism is a serious breach of academic trust. Turning in someone else's work as if it were your own is a form of theft. When you use someone else's words and ideas without crediting the source or authorship of those words and ideas, you are plagiarizing. So here's the bottom line: original work only, give credit to words and ideas from someone other than you. Plagiarized work will receive an automatic zero for the assignment.

-Late assignment policy: All assignments will have specific due dates. Students get up to 3 days after the due date to turn in an assignment late to potentially receive up to half credit. After 3 days have passed, no additional late work for that assignment will be accepted. Exceptions will be made on a case-by-case basis related to accommodations and other unique circumstances. Avoid turning in assignments late so your grade won't suffer.

-Grades: Grades will be updated ASAP for each assignment. Students cannot resubmit already-graded work.

 **Verbal abuse or disrespect** towards classmates/teachers will not be tolerated at any time, for any reason. Period. Any offenses will be treated very seriously, on a case-by-case basis.

Let's have a great school year!

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